

NOTICE OF VACANCY

AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the positions will be given and taken at the HUMAN RESOURCES DEPARTMENT on:

MONDAY - FRIDAY

9:00 A.M. - 4:00 P.M.

After the closing date, the applications will be referred to the respective department.

JOB TITLE:	Bus Operator II
DEPARTMENT:	Transit
SALARY:	\$20,167.00 Annually
BEGINNING DATE:	January 8, 2004
CLOSING DATE:	Open Until Filled

Applicants must present a copy of their Driver's License to attach to application

MINIMUM QUALIFICATIONS:

High School Diploma, trade school, or equivalent level of education is required. Zero to two years in a similar position or sufficient experience to perform the principal duties and responsibilities of the position. Must possess a valid Commercial Drivers License (CDL) from the State of Georgia with Class A or B with passenger endorsement and "V" restriction. Please submit a copy of the CDL with application.

MAJOR DUTIES:

Boards and/or deboards passengers at designated bus stop location and assists wheelchair passengers in boarding and alighting the bus. Maintains orderly conduct on the bus and good public/passenger relations. Completes a pre-trip and/or post-trip inspection of the transit bus and reports necessary repairs and maintenance. Reports all accidents involving the bus and/or passengers. Announces all required transfer points, major stops, and intersections. Follows proper fare box and destination sign procedures.

"The Augusta Public Transit Department has established the goal of a 100 percent drug and alcohol-free workplace. Applicants will be required to undergo drug and alcohol testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment."

ROOM 601, MUNICIPAL BUILDING, AUGUSTA, GA 30911, (706) 821-2306

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability.